

Digimap for Schools Learning Resources Privacy Statement

About this notice

This privacy notice provides information about how EDINA and the University of Edinburgh collects and uses your personal information in relation to your access to the Digimap for Schools learning resource library.

About you

This privacy notice uses “you” to mean any individual about whom we collect and hold personal data.

What information may we collect about you?

We collect, store and use the following categories of personal data:

- your e-mail address
- your IP address

How is your personal data collected?

You give us your personal data through the information collected about you in order for us to send you updates on the resources, Digimap for Schools updates and to respond to any email relating to an enquiry etc. We do this to complete the contract of providing you with learning resources.

As a visitor to <http://digimapforschools.edina.ac.uk/> we record your IP address, we do this so that we can monitor service user engagement.

How we will use the information about you?

The information you provide to Digimap for Schools will be used by EDINA and the University of Edinburgh to:

- maintain accurate and up-to-date records
- process any complaint you submit
- maintain or develop systems and processes
- meet legislative, statutory, contractual and audit requirements
- improve service levels
- update you on service changes, improvements and downtimes
- notify you of webinars, training events and conferences

Digimap for Schools is provided in association with Ordnance Survey, National Library of Scotland and Getmapping, we may share your information with these partners where the information is required to run the service.

We will hold the personal data you provided us for five years after the end of your subscription. We hold IP address information for five years from the date of visit.

Further information

This privacy statement is continued: [Continued privacy statement](#)

You can access our cookies policy here <http://edina.ac.uk/privacy-and-cookies>

If you have any questions, please contact the EDINA helpdesk on edina@ed.ac.uk or 0131 650 3302.